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Internship at the Romedia Foundation - Budapest

Call for Applications

with the financial support of the [Open Society Roma Initiatives](#)



APPLICATION DEADLINE: 17 June 2013

With the support of the Open Society Roma Initiatives, the Romedia Foundation is announcing a 2013 call for applications for a six-month internship for young Roma graduates.

“Taking into account the knowledge I started with at Romedia, I can certainly see the big improvement I have gained. Romedia Foundation has provided me with many new perspectives in documentary-making, digital technologies and media. I truly believe that this is one of the unique opportunities in life we can be part of - where you can do what you love, learn every day and know that in the end your work has a

positive impact on many people's lives.”

Galya Stoyanova, intern at Romedia Foundation in 2012-3

The Romedia Foundation is a Romani non-governmental organization based in Budapest, Hungary, working to contribute to a positive perception of Romani ethnic identity, combating anti-Romani prejudice and provide alternative information to policy makers on Roma through the production of films and videos, international multimedia campaigns and public events. The organization was founded in 1992 and has since made use of television broadcasting, publishing and the opportunities offered by multimedia digital technology to provide an insider’s viewpoint on Roma issues, promote the self-representation and empowerment of Romani activists and challenge centuries-old prejudices about Roma.

The Romedia Foundation’s latest documentary film, *Uprooted – Children’s Perspectives on Europe’s Repatriation Policies*, entered the top three in the Child and Family Awards category at the 8th Al-Jazeera International Documentary Film Festival (Doha, Qatar, 2012). Teaser available [here](#)

The 3Brothers documentary film project just won the ZagrebDox HBO Adria Award for the best Pitch 2013

The Romedia Foundation’s award-winning [Mundi Romani – The World through Roma Eyes](#) news documentary series ran on Duna Television, Hungary between 2007 and 2011. Showreel available [here](#)

The [“I’m a Roma Woman” campaign](#) has been running since 2009 and is to be further developed throughout 2013.

The Internship has the following main objectives:

- To give Roma interns an idea of the audiovisual tools at our disposal to bring the voice of Roma around the world to large audiences, thus challenging stereotypes and working on the development of a common, positive and constructive Roma identity
- To provide interns with practical experience in professional film production in the Romedia Foundation studio and, when possible, on location at film shoots – to provide them with the opportunity to take part in the work of a professional film/television team, learn scripting, camera work, editing and producing on a basic level
- To provide interns with insight into the situation of Roma around Europe and the world
- To enable interns to enrich and put into practice the knowledge they have acquired during their studies or professional careers

Internship Description

- Preparing reports and replying to queries, filing, linguistic revision of texts
- Internet research on Roma issues
- Communication with civil society and media partners
- Support in implementation of the Romedia Foundation’s communications strategy (Web 2.0, press release drafting, blogging, Facebook)
- Film transcription

- Translation (English – Romanes to/from; intern’s native language – English to/from)
- Project drafting
- Web content development

Open Society Foundations requirements

Roma-related audiovisual content production

During the internship, the intern will be expected to be involved in the production of media content designed to provide an insider’s perspective on an issue related to Roma. The intern, putting the knowledge gained during the internship into practice, will organize the filming (pre-production) and/or do interviews and/or handle the camera and/or participate in the post-production process (translation, scripting, editing, subtitling, graphic design, sound mastering, etc.), according to his/her capacities and interests. The task will be implemented with the assistance and expertise of the Romedia Foundation. Specifically, the intern will produce an advocacy-based short video with the help of a professional crew. The task aims to provide young Romani interns with the practical tools to express the voice of their communities through audiovisual content production and the professional use of media advocacy.

Community Service Project

Upon completion of the internship and using the material produced during the internship, the returning intern is expected to share his/her knowledge with one or two local/national NGOs. For this purpose:

- a) At minimum - the intern would be requested to screen his/her photo/video/audio project in one civil society organization and organize a wide discussion with the members of the NGO and significant number of the constituency of the organization. This can be organized in more than one session. Some of the Romedia films can be also screened with proper guidelines for the discussion and authorization received by the senior management.
- b) At optimum – the intern would be requested to screen his/her project at two NGOs and organize wider discussion based on the learning he/she gained and the actual situation in that geographical region.

After finishing the community service project, the intern should prepare reflection notes on the experience in the civil society organization.

Additional Tasks (depending on applicant’s profile)

- Organization of filming in any location: getting and keeping in touch with local contacts, travel and accommodation arrangements, filming permits, etc.
- Subtitling in Final Cut Pro
- Assistance in basic accounting tasks (budget drafting, financial reporting to donors)
- Administrative tasks
- IT technical support

Note: The Romedia Foundation will ensure participation of the intern at conferences/workshops/meetings when appropriate.

Profile of interns:

- Nationals of European states (including non-EU), Turkey, Caucasus, US, Canada, Latin America who are of Roma origin.
- Working knowledge of English; knowledge of Romanes is an asset.
- Good knowledge of international and regional challenges related to Roma.
- Experience in civil society work and/or human rights lobbying is an asset.
- Experience in journalism/media work is an asset.
- The candidates must have completed a course of university education and obtained a full degree or its equivalent by the closing date for applications.
- Computer literacy (Word, Excel); knowledge of working with image-editing programs (Adobe Photoshop, Final Cut) is an asset.

Time frame:

Six-month internship in Budapest, Hungary.

Starting date: 1 July 2013

Ending date: 31 December, 2013

Note: Candidates should only apply if they seriously intend to take up the offer of an internship at the Romedia Foundation. Notification of withdrawal from the program after selection is unacceptable as it precludes others from this opportunity and is a source of inconvenience to both the Open Society Roma Initiatives and the Romedia Foundation.

Working conditions:

- Relevant infrastructure (office space, computer, etc.) will be provided by the Romedia Foundation.
- The Romedia Foundation office has a central location in the Buda side of the city.

Practical information:

- Trainees must hold upon their arrival the proper permit/visa in relation to their country of origin as required by the Hungarian authorities for a 6-month stay.
- Accommodation expenses are included in the Open Society Roma Initiatives grant. The interns must arrange accommodation themselves. However, the Romedia Foundation might assist the interns in finding suitable accommodation. The Romedia Foundation will provide them with basic information and guidance at the beginning of the internship.

The internship grant:

Financial assistance for the internship is provided by the Open Society Roma Initiatives to the Romedia Foundation. The 6-months internship grant covers:

- Travel expenses to and from Budapest and local travel in Budapest will be arranged by the Romedia Foundation (using the cheapest available means of transportation). Actual travel expenses will be covered by the Romedia Foundation up to a maximum of

252,000 HUF (900 EUR at the current exchange rate)/6 months.

➤Accommodation, subsistence: 173,600 HUF (620 EUR at the current exchange rate)/month. The monthly payment will be made directly by the Romedia Foundation to the intern via bank wire (the Romedia Foundation will assist the intern in opening a bank account in Hungary).

➤Health and accident insurance provided.

Application:

Please submit your application
(CV and motivation letter) by e-mail by **17 June, 2013.**

E-mail:

internship@romediafoundation.org,
cc: adem.ademi@opensocietyfoundations.org

Required application documents:

1. Copies of all the university degrees/diplomas obtained and declared in the CV (for candidates who have completed their degree course but who have not yet received an official degree certificate, a formal official statement from university confirming the degree result is sufficient)
2. Europass CV
3. One or two reference/recommendation letter(s) about work experience declared in the CV
4. Motivation letter
5. Small Community-Based Service project proposal (download the template from [here](#))