

Job Description

Post Title: Project Worker; Roma Music Project (Fixed Term)
Responsible To: Charity Director
Salary: £679.61 gross monthly salary (32 hours per calendar month)

Summary

This project is funded by Welsh Government.

The project is designed to engage with Roma young people in Newport, South Wales over a 9 month period. Its purpose is to work towards the following positive outcomes:

- At least 50 different Roma Community members having sustained regular, ongoing participation in new cultural activity
- A successful, thriving Roma choir which has performed locally
- A group of motivated Roma young people who have created and produced cultural music widely
- Greater awareness and interest by the Roma Community of Newport in accessing local and regional cultural activities and showing pride in their own cultural history and heritage

The Post

The post holder will be fully integrated within the Roma community in Newport, South Wales, and support the work of the Charity Director and volunteers within the organisation and among partner (and other) agencies to support and engage the Roma young people in the Welsh Government Music Project and associated workshop sessions. The postholder will also share responsibility for keeping reports maintaining accurate records for monitoring purposes and evaluations.

Principal Responsibilities / Person Specification

Responsibilities / Tasks	
	To organise and schedule a weekly programme of workshops and events to ensure that the outcomes of the project are addressed and met
	To be available for any workshops, community visits as necessary to meet the aims and objectives of the project
	To facilitate the community's attendance / retention at workshops and visits by building strong ongoing relationships with local Roma children, young people, families and wider Roma community
	To support any attending / supporting organisations in appropriately differentiating workshops, instructions and tasks to meet the individual physical, emotional, learning and communication needs of community members
	To complete the session / visit register

Responsibilities / Tasks	
	To monitor the attending community members against the 4 project outcomes by identifying evidence
	To support workshops and visits by engaging successfully with community members, by facilitating conversation and inspiring questioning and curiosity about the activity / local place of nature
	To engage community members in dialogue about their heritage and culture and explore the significance and meaning of the task / art being undertaken during the workshop
	To participate in all activities, visits and workshops
	To respect all environmental-protective measures at venues
	To support and encourage external partners and attending adults from supporting agencies to mix with Roma community members
	To regularly engage the community in 'feedback sessions' to gauge their opinion and engagement with the workshops / project and seek their views and ideas for improvement where required
	To regularly engage supporting external agencies in 'feedback sessions / questionnaires' to gauge their opinion and engagement with the workshops / project and seek their views and ideas for improvement where required
	To challenge discrimination and promote equal opportunities
	To comply with Health & Safety procedures
	To carry out any other reasonable task / duty as instructed by the Charity Director / Trustees

Person Specification

Essential Experience / Qualifications / Personal Qualities	
	To be literate and numerate, being able to read and write well enough in modern English to be able to read project-related materials and collate / produce reports and evidence.
	Ideally to have experience of working / supporting Roma communities OR to have a lived experience of the communities.
	Ideally to have experience of working on / managing a community development project, including mobilising participants and liaising with supporting partners
	To be able to effectively plan, prepare and schedule a programme of workshops and events
	To be physically and emotionally well enough to be able to travel around different locations and venues within the same day and communicate regularly with a range of partners and project participants

Essential Experience / Qualifications / Personal Qualities	
	To have an open, non-judgemental and inclusive outlook on life and other people.
	To demonstrate commitment to equality of opportunity and tolerance for others.
	To be sociable, a good communicator verbally and in writing and be willing and able to motivate others by 'joining in' and 'taking part'.
	To have a clear enhanced DBS and to be fully cleared to work with children and young people.
	To have the right to work in the UK.
	To be flexible and willing to try new things.

This post may require regular evening and weekend work.